



Europass Curriculum Vitae

Personal information

First name(s) / Surname(s) **Elena Leoni**

Address(es)

Telephone(s)

Fax(es)

E-mail

Nationality **Italian**

Date of birth

Gender **F**

Desired employment / Occupational field

Archaeological Research and Project managing particularly related to Cultural Property Protection.

Work experience

Dates **February 1997 – December 2000**

Occupation or position held **Archaeological Researcher**

Main activities and responsibilities **Ra's al Hadd Project – Oman. Technical advisor e Short Term Expert with following activities:**
- Archaeological excavations
- Archaeological survey

Name and address of employer **University of Bologna, ISIAO Istituto Italiano per l'Africa e l'Oriente, CNRS Paris**

Type of business or sector **Archaeological Research**

Dates **October 1998 – October 2000**

Occupation or position held **Archaeological Researcher**

Main activities and responsibilities **International Merv Project – Turkmenistan. Technical advisor e Short Term Expert with following activities:**
- Archaeological excavations
- Archaeological survey

Name and address of employer **UCL University College of London, British Museum, Turkmenistan State University**

Type of business or sector **Archaeological Research**

Dates **November 1999 – October 2002**

Occupation or position held **Archaeological Researcher**

Main activities and responsibilities **Archaeological Map of the Murghab Delta, technical advisor and Short Term Expert with following tasks:**
- archaeological survey;
- GIS expert in drawing the Archaeological Map of the Southern Region Of Turkmenistan
- topographic works on archaeological sites
- creation and management of archaeological material databases, definition of typo – chronological sequence of cultural phases
- preventive conservation activity
- local staff coordination, training and mentoring

Name and address of employer **University of Bologna, ISIAO Istituto Italiano per l'Africa e l'Oriente, IARAN Institute of Archaeology of the Russian Academy of Science**

Type of business or sector	Archaeological Research
Dates	May-June 2006
Occupation or position held	Archaeological Researcher
Main activities and responsibilities	Archaeological Map of the Medium Valley of the Zeravshan, Technical advisor and Short Term Expert with following tasks: - local Museum staff coordination and mentoring - preventive conservation activity - archaeological exhibition organization - training program and technical support to local partners - communication and awareness of the archaeological project - archaeological survey
Name and address of employer	University of Bologna, MAE Ministero degli Affari esteri
Type of business or sector	Archaeological Research
Type of business or sector	Archaeological Research
Dates	December 2007 – June 2008
Occupation or position held	Project Manager, desk officer
Main activities and responsibilities	Twinning Light Project – Malta (Transition Facility): "Strengthening the Administrative Capacity of the National Labour Inspectorate" (TW Number: MT05-IB-SO-02), with following tasks: - Team managing and assistance to the STEs' staff for the missions in BC; - Technical advisor for the setting up of tender documents of a service contract for the development of the Maltese Information Management System (IMS).
Name and address of employer	Open Plan Consulting (Florence) for Regione Toscana (Project Leader), local Government of Livorno Province
Type of business or sector	International Project Managing
Dates	June 2009
Occupation or position held	Project Manager, desk officer
Main activities and responsibilities	Presentation of the project application "Twinning proposal Support to the Institutional Development of the Georgian National Museum between Georgia and Italy"
Name and address of employer	Open Plan Consulting (Florence) for Federculture
Type of business or sector	International Project Managing
Dates	April 2009 – July 2011
Occupation or position held	Selected Reserve Officer (First Lieutenant)
Main activities and responsibilities	Organization of Historical Exhibitions and Seminars Public Information management
Name and address of employer	Italian Army (COMFOTER-Verona)
Type of business or sector	Civil-Military Public Information Management
Dates	Oct -Nov 2011
Occupation or position held	Project Manager, desk officer
Main activities and responsibilities	UNESCO Open International Competition (OIC): "579 KOS 4000 –" Safeguarding of World Heritage Sites in Kosovo", No. 1 Restoration of the structure, façade and wall paintings of the Decani Monastery", "579 KOS 4000 –" Safeguarding of World Heritage Sites in Kosovo", No. 2 Restoration of wall paintings of the Church the Mother of God Odigitrija and the Throne of Good's Mother of the Pec Patriarchate", "579 KOS 4000 –" Safeguarding of World Heritage Sites in Kosovo", No. 4 Restoration of the wall paintings of the Monastery of Gracanica" with following tasks: - Technical advisor for the setting up of tender documents of a service contract for the restauration of the Kosovo Orthodox monasteries.
Name and address of employer	Cooperativa Archeologia, Open Plan Consulting

Type of business or sector	International Project Managing
Dates	February 2012
Occupation or position held	Researcher
Main activities and responsibilities	Feasibility study for a comprehensive research about Oman forts
Name and address of employer	Ministry of Cultural Heritage - Oman
Type of business or sector	Historical research
Dates	March 2012 – March 2013
Occupation or position held	Selected Reserve Officer (First Lieutenant)
Main activities and responsibilities	Organization of Historical Exhibitions and Seminars Public Information management
Name and address of employer	Italian Army (COMFOTER-Verona)
Type of business or sector	Civil-Military Public Information Management
Dates	May - November 2013
Occupation or position held	Archaeological Researcher, Project Manager
Main activities and responsibilities	Feasibility study for a comprehensive archaeological survey about Kandahar area through remote sensing as a pilot study for a possible Afghanistan Archaeological Map
Name and address of employer	DAFA - Delegation Archeologique Francais en Afghanistan, Kabul – Afghanistan, University of Bologna
Type of business or sector	Archaeological Research and International Project Managing
Dates	June - December 2014
Occupation or position held	Selected Reserve Officer (First Lieutenant)
Main activities and responsibilities	Organization of Historical Exhibition of a WWI Museum in Padova to coordinate a Project about a link between Italian Army and University of Padova for Archaeology of War studies and exhibitions.
Name and address of employer	Italian Army (COMFODIN-Padova)
Type of business or sector	Civil-Military Public Information Management
Dates	January 2015 - Current
Occupation or position held	Project Manager, desk officer
Main activities and responsibilities	Collaboration with Confservizi CISPTEL Toscana, Cultural Sector
Name and address of employer	Open Plan Consulting
Type of business or sector	International Project Managing
Dates	May and October 2015
Occupation or position held	Selected Reserve Officer (First Lieutenant)
Main activities and responsibilities	NATO working group for organizing procedures for Cultural Property Protection (CPP)
Name and address of employer	Italian Army (NATO CIMIC Group South.-Motta di Livenza)
Type of business or sector	Civil-Military Cooperation (CIMIC)
Dates	July 2015 – September 2016
Occupation or position held	Archaeological Researcher, Project Manager
Main activities and responsibilities	Building up of Archaeological Map of Afghanistan
Name and address of employer	DAFA - Delegation Archeologique Francais en Afghanistan, Kabul, Afghan Ministry of Information and Culture, Ministry of Mines, UNESCO
Type of business or sector	Archaeological Research

Dates	September 2017/ March 2018
Occupation or position held	Short Term Expert
Main activities and responsibilities	Project AZ/15/ENP/OT/35 - "Support to the Ministry of Culture and Tourism of the Republic Of Azerbaijan for the Modernisation of its Policy And Management System in the Culture Sector"
Name and address of employer	Confservizi Cispel Toscana
Type of business or sector	International Project Managing

Dates	July 2016 – Present
Occupation or position held	Archaeological Researcher
Main activities and responsibilities	Archaeological Remote Sensing and Survey in Al Qadisiah Province (Iraq)
Name and address of employer	University of Bologna – Qadis Project
Type of business or sector	Archaeological Research

Dates	February 2019 – Present
Occupation or position held	Archaeological Researcher
Main activities and responsibilities	Archaeological Remote Sensing and Survey in Kufa Region (Iraq)
Name and address of employer	University of Bologna – Waladu project funded by European Commission
Type of business or sector	Archaeological Research

Education and Formation

Dates	March 2008
Title of qualification awarded	Degree in Archaeology
Principal subjects/occupational skills covered	Dissertation on Archaeological Map of Thi Qar province (Iraq)
Name and type of organisation providing education and training	University of Bologna
Level in national or international classification	Degree

Dates	May - June 2008
Title of qualification awarded	Italian Army Professional Reserve Course
Principal subjects/occupational skills covered	Basic Military Training, Civil-Military Cooperation (CIMIC)
Name and type of organisation providing education and training	Italian Army Academy
Level in national or international classification	

Dates	October 2008
Title of qualification awarded	NATO Functional Specialist Course
Principal subjects/occupational skills covered	Civil-Military Cooperation (CIMIC)
Name and type of organisation providing education and training	NATO CIMIC Group South
Level in national or international classification	

Personal skills and competences

Mother tongue(s)

Specify mother tongue Italian

Other language(s)

Self-assessment

European level (*)

English

French

Russian

Arabic

Understanding				Speaking				Writing	
Listening		Reading		Spoken interaction		Spoken production			
	1		1		1		1		1
	1		1		1		1		1
	3		3		3		3		3
	5		5		5		5		5

(*) [Common European Framework of Reference for Languages](#)

Social skills and competences

Team leadership in multicultural environments

Organisational skills and competences

Expert in inducing public participation

- organizing and moderating public presentations, workshops, seminars and round tables;
- raising awareness on economic development initiatives, capacity building of municipal authorities; fundraising;

Expert in the Public Information field of the Italian Army and Military History Research as Officer of the Italian Army (Selected Reserve)

- Public Information Officer;
- Organisation of public exhibit, conferences;
- Coordinator of military history publications;
- Project manager for restoration of old military forts and structures;
- Implementation of military museum displays.

Technical skills and competences	Expert in International Archaeological researches, with particular specialization in the Cultural Heritage survey of Middle East and Central Asia Countries - Archaeological project design, preparation of project proposals; project management and mentoring, project implementation and reporting; - Creation, conservation and management of archaeological material databases, definition of typological – chronological sequence of cultural phases; - Organization of Archaeological and Historical Exhibitions - Archaeological surface surveys with GPS, topographic measuring with total station; - Landscape Archaeology and land use analysis through GIS creation, managing and publishing, remote sensing and photogrammetric archaeological interpretation and geographic features data capture; - Archaeological sites excavation and coordination of the local staff, technical training of local staff. Expert in Design and management of EU funded projects - project editing (submission of proposals, preparation of Pre-qualification Dossiers, Terms of References, Cost Estimates and Bill of Materials), fundraising and project management from inception to completion and strategic project planning, under the principles of Project Cycle Management; - practical experience in project design - preparation of project proposals and application forms (identification, development, evaluation and selection of project proposals) in accordance with the EC and other donors' procedures; - coordination with a number of stakeholders in implementation of various projects; - experience in provision of trainings in the field of PCM to different stakeholders in Italy and in developing countries; - experience in monitoring project implementation and reporting. Expert in management of Twinning projects with developing and pre-accession countries - Experience in technical and financial project preparation, project editing, under the principles of Twinning Manual; - Experience of Management of all administrative and organization issues concerning Twinning projects, given by the work as project manager of TW project Twinning Light Project – Malta (Transition Facility): "Strengthening the Administrative Capacity of the National Labour Inspectorate" (TW Number: MT05-IB-SO-02), and Twinning Project (Romania): "Strengthening the capacity of the Regional Environmental Protection Agencies (REPAs) and Local Environmental Protection Agencies (LEPAs) in implementing, monitoring and enforcement of the transposed environmental legislation" (TW Number: RO 2004/IB/EN/06)
Computer skills and competences	Office (Word, Excel, Office, PowerPoint, Access), ESRI Arcgis, Erdas Imagine, Adobe Photoshop
Artistic skills and competences	
Other skills and competences	
Driving licence	Italian

Additional information

Lecture "Remote Sensing of the Archaeological Landscape of Kandahar (Afghanistan)" in 20th Annual Meeting of the European Association of Archaeologists, Istanbul, Turkey, 10-14 September 2014

Participation as Cultural Property Protection Subject Matter Expert in NATO/SPS Advanced Research Workshop – Best Practices for Cultural Property Protection in NATO led Missions. Turin, Italy, 12-15 April 2016.

Lecture as Cultural Property Protection Subject Matter Expert at NATO Conference on Cultural Property Protection in NATO-led Military Operations. Sanremo, Italy, 7-8 December 2016.

Lecture as Cultural Property Protection Subject Matter Expert in NATO Stability Policing Concept Development Conference and Workshop. Amsterdam, Netherlands, 14-18 May 2017.

Lecture as Cultural Property Protection Subject Matter Expert in NATO Stability Policing Conference and Workshop. Rome, Italy, 8-10 November 2017.

Lecture as Cultural Property Protection Subject Matter Expert at NATO LANDCOM HQ on Cultural Property Protection in NATO-led Military Operations. Izmir, Turkey, 5 September 2018.

Lecture as Cultural Property Protection Subject Matter Expert at 10th International Symposium on the Theft of and Illicit Traffic in Works of Art, Cultural Property and Antiquities. Hanoi, Vietnam, 17-19 October 2018.

Publications:

The Palatial Residence in Shahryar Ark, excavations in MSK1, in AA.VV. "The International Merv Project preliminary report on the ninth season, 2000;

Pantelleria 1943, D-day nel mediterraneo, (Gavardo), Liberedizioni Publishing, 2002;

Pantelleria, After the battle, issue No127, 2006;

"Insurgens", "Insurgent", "Insorto",.: evoluzione di un termine nella storia, Rivista Militare, No1 Jan-Feb, 2010;

Spring 1945 on the Italian Front – a 25 days Atlas from the Appennines to the Po River, Fidenza, Mattioli 1885 Publishing, 2011.

Il 'Generale' Maurizio, in AA.VV. "My life is like the Summer Rose' Maurizio Tosi e l'Archeologia come modo di vivere", BAR International Series 2690, 2014.

Georeferencing Wolley's "Royal Cemetery" and Deep Soundings at Ur (Iraq) in OCNUS – Quaderni della Scuola di Specializzazione dei Beni Archeologici, Bologna 2016

The Bombing of Pantelleria Island (Sicily) in A.I. Zalewska, J.M. Scott and Kierszyc (eds) (2017) The Materiality of Troubled Past – Archaeologies of Conflicts and Wars. Warszawa – Szczecin.

